



## KERALA STATE POLLUTION CONTROL BOARD

### Auto Renewal Procedure for Consent Management

#### 1. Auto Renewal Procedure for Applicant

Application for	Consent to Establish / Operate
<b>Mandatory Supporting Documents Required</b>	<ol style="list-style-type: none"> <li>1. Previous Consent certificate</li> <li>2. Self Certification Form</li> <li>3. Document indicating remittance of consent fee.</li> </ol>
<b>Process description</b>	<ol style="list-style-type: none"> <li>1. Login to Kerala State Pollution Control Board's Online Consent Management and Monitoring System (OCMMS) (<a href="http://krocmms.nic.in/KSPCB/">http://krocmms.nic.in/KSPCB/</a>)</li> <li>2. Click "Apply for Consent" link, select Auto renewal button and press "Next" button.</li> <li>3. Fill the application form for the type of industry for which consent is sought – Industrial Establishments, Hospitals &amp; Healthcare Institutions and Hotels, Offices, Residential Apartments &amp; Commercial Establishments.</li> <li>4. Fill up the "self certification tab" and Select "Complete".</li> <li>5. Remit application fee through the online payment option available in OCMMS and submit application.</li> </ol>
<b>Procedure for Fees payment</b>	<ol style="list-style-type: none"> <li>1. Fee shall be remitted through the online fee payment option available in OCMMS using credit card/debit card/ net banking for Savings Account/ NEFT/RTGS.</li> </ol>
<b>Time line for completing the process</b>	<ol style="list-style-type: none"> <li>1. One week from the date of submission of completed application is the maximum time. The date on which the application is made complete in all respect will only be counted as the date of submission of completed application.</li> <li>2. Industry will get provisionally renewed certificate with six months validity from the date of issue.</li> <li>3. During this time period consent renewal process on the submitted application will be complete from Board.</li> </ol>
<b>Checking of Application Status</b>	<ol style="list-style-type: none"> <li>1. Available in the website of the URL - <a href="http://krocmms.nic.in">http://krocmms.nic.in</a></li> <li>2. Industry shall log in to the user account and check status in the "Completed Applications" tab.</li> <li>3. Industry can able to download their provisionally renewed certificate and also the consent renew order.</li> </ol>
<b>Key Contact Person from department</b>	<ol style="list-style-type: none"> <li>1. Concerned District Officer – details available in Board's website <a href="http://kspcb.kerala.gov.in">kspcb.kerala.gov.in</a></li> </ol>