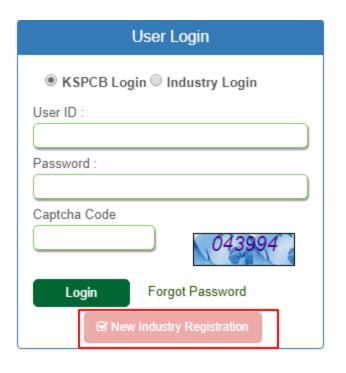
ONLINE CONSENT MANAGEMENT & MONITORING SYSTEM

Industry User Manual

REGISTER INDUSTRY

- Open OCMMS Home Page.(www.krocmms.nic.in/KSPCB)
- Select New Industry Registration button.
- Select the category from the Section 1
- Fill all the Mandatory fields and press

 <u>Submit</u> button





Industries Establishment Residential Establishment Commercial Establishment House Boat	Hotels Establishment Offices Establishment Health Care Institution Diesel Generators BMW Establishment				
General Details Occupier D	etails (2)				
Industry Name *:	(Do not use !@#\$%^&*)				
Address(P.B No./Plot No./Street Name./Road/Land Mark) *:	4				
Pin Code*:					
District:*	Not Selected ▼ Regional Office Areas For Ernakulam(Click to view)				
Taluk: *	•				
Village *:					
Survey No. *:					
Address of Registered Office/Administrative Office	Same as Industry Address ● yes ○ no				
Category:*	Not Selected ▼				
Industry Type:*	•				
Industry Status	Operational ▼				
Commissioning Month And Year*:	Jan ▼ Fri Nov 05 e.g. 2002				
Industry Registration/License No.:					
Cost of Land (Rs in Lakhs) *:	0 lakh				
Cost of Building (Rs in Lakhs) *:					
Cost of Plant & Machinery (Rs in Lakhs) *:	0 lakh				
Gross Fixed Capital Investment including cost of Land, Building, Plant & Machinery without Depreciation*:	0 (Rs in Lakhs)				
Scale of Industry *:					
Management:	Individual ▼				
Phone Number *:	(std code and phone no)				
Fax No. With Code:	(fax code and fax no)				
e-mail Address * :	(e.g. info@abc.com)				
Whether Cess Paying :	● NO ○ YES				



LOGIN PROCESS

- USER ID and OTP will be generated at the time of registration
- Select Industry Login Radio Button
- Enter User Id, Password and Captcha code and click on Login.



INDUSTRY HOME SCREEN

- Industry profile activities
 - 1. Apply for consent / Authorization
 - 2. Edit User Profile
 - 3. Calculate annual fees
 - 4. Submit Reports
 - 5. View Inspection reports/download certificates/upload reports/user manual etc

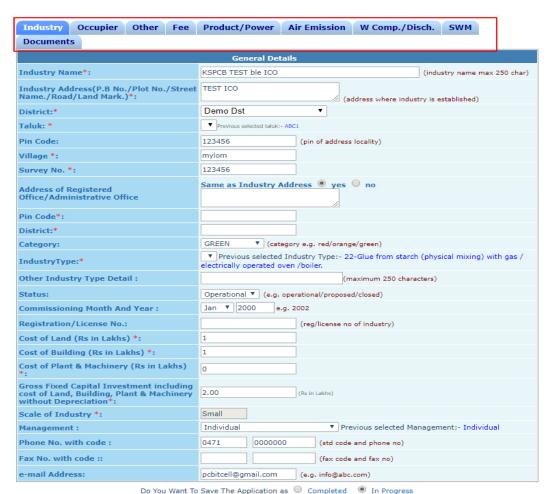


HOW TO APPLY FOR CONSENT

- Select Apply for Consent link from sidebar
- Fill all the mandatory fields and click next button





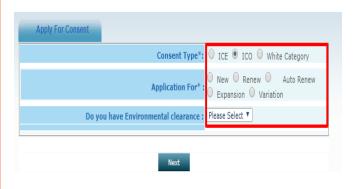


Submit

HOW TO APPLY FOR AUTO RENEWAL

- Select Apply for Consent link from sidebar then select Auto renewal radio button
- Fill all the mandatory fields and click next button





Industry Occupier Other F	ee Product/Power Air Emission W Comp./Disch. SWM
Documents	
	General Details
Industry Name*:	KSPCB TEST ble ICO (industry name max 250 cha
Industry Address(P.B No./Plot No./S Name./Road/Land Mark.)*:	TEST ICO (address where industry is established)
District:*	Demo Dst ▼
Taluk: *	Previous selected taluk:- ABC1
Pin Code:	123456 (pin of address locality)
Village *:	mylom
Survey No. *:	123456
Address of Registered Office/Administrative Office	Same as Industry Address yes no
Pin Code*:	
District:*	
Category:	GREEN ▼ (category e.g. red/orange/green)
IndustryType:*	Previous selected Industry Type:- 22-Glue from starch (physical mixing) with gas / electrically operated oven /boiler.
Other Industry Type Detail :	(maximum 250 characters)
Status:	Operational ▼ (e.g. operational/proposed/closed)
Commissioning Month And Year :	Jan ▼ 2000 e.g. 2002
Registration/License No.:	(reg/license no of industry)
Cost of Land (Rs in Lakhs) *:	1
Cost of Building (Rs in Lakhs) *:	1
Cost of Plant & Machinery (Rs in Lakh *:	s) ₀
Gross Fixed Capital Investment included cost of Land, Building, Plant & Machin without Depreciation*:	
Scale of Industry *:	Small
Management :	Individual ▼ Previous selected Management:- Individual
Phone No. with code:	0471 00000000 (std code and phone no)
Fax No. with code ::	(fax code and fax no)
e-mail Address:	pcbitcell@gmail.com (e.g. info@abc.com)

AUTO RENEWAL PROCEDURE

- Previous consent certificate.
- Self certification
- Affidavit in INR 200 stamp paper or chartered accountant's certificate as evidence on gross fixed capital investment. (The gross fixed capital investment shall include the cost of land, buildings, plant, machinery, etc. without depreciation upto the date of application. If the land is on lease 5 times of the annual lease amount shall be taken as cost of land.) Registered lease agreement shall be attached.
- Layout plan showing location of effluent treatment plant, outlets and emission sources, in A3/A4 size.
- Process flow diagram and proposal for effluent treatment plant with design details.
- Details of water and air pollution control measures.
- Details of solid waste management (HW,BMW etc)
- Copy of land tax receipt and/or Possession Certificate.
- Analysis reports of effluent and emissions and sound level monitoring report.

HOW TO APPLY AUTHORIZATION

- Select Waste Management then click Apply Authorizatin link from sidebar
- Fill all the mandatory fields and click Save button

ome Consent Management	Laboratory Management	Waste Management	CESS Management	Knowledge Base	Inspection Management	-
		Ţ				
	▶ Appl	y Authorization				
		e Management rization Applicatio	ins			
		te InProgress	713			
	Аррис	ations				
		↓				
General Details Bio-	Medical Waste Gene	ration Details	Bio-Medical Wast	e Management	Details	
BMW Treatment Equip	ments details Fee	Documents				
BMWA-General Details						
Wheather your HCF/CBMV generates/handles Bio-Mo		YES				
BMW Authorization now A	applied For *:	• Fresh • Ren	ewal			
Activity for which Authori	zation is required for*	:				
Generation, segregation	on Collection	Storage F	Packaging Rec	eption		
Transportation Tre			Recycling Disp	osal or destruction	on use	
Offering for sale, trans						
	s marked * are mandator	_				
Do you want to save the a	annlication as 🔲 Com	ploted (9) Inprogr	*****			

PROCEDURE FOR FEES PAYMENT

• Fee shall be remitted through the online fee payment option available in OCMMS using credit card/debit card/ net banking/ NEFT/RTGS.

TIME LINE FOR COMPLETING THE PROCESS

• Minimum 30 days and upto a maximum of 120days from the date of submission of completed application. The date on which the application is made complete in all respect will only be counted as the date of submission of completed application.

TIME LINE FOR COMPLETING AUTO RENEWAL APPLICATION

- 1. One week from the date of submission of completed application is the maximum time. The date on which the application is made complete in all respect will only be counted as the date of submission of completed application.
- 2. Industry will get provisionally renewed certificate with six months validity from the date of issue.
- 3. During this time period consent renewal process on the submitted application will be complete from Board.

CHECKING OF APPLICATION STATUS

• Available in the website of the URL - http://krocmms.nic.in Industry shall log in to the user account and check status in the Completed Applications tab.

DOWNLOADING DIGITALLY SIGNED CONSENT/AUTHORISATION CERTIFICATES

• Industry shall login to the user account, open the Application No in the completed tab and download from the link "<u>View uploaded certificate</u>"

KEY CONTACT PERSON FROM DEPARTMENT

 Concerned District Officer – details available in Board's website http://www.keralapcb.nic.in/

Thank You